

Town of West Terre Haute

- I. **Pledge of Allegiance:** Led by Shane Smith, Town Council President.
- II. **Call to Order:**
 - a. Town Council President, Shane Smith, called to order the Regular Meeting of the Town of West Terre Haute at 6:00 pm on Tuesday October 14, 2025. The meeting took place at the Town Hall located at 500 W. National Ave in West Terre Haute Indiana.
- III. **Roll Call:**
 - a. The West Terre Haute Town Council conducted a Roll Call. Those that were in attendance are Town Council President, Shane Smith, Town Council Vice President, Jody Roach, Town Council Member, David Elkins and Deputy Clerk Treasurer, Kaylynn Piche, in place of Kevin Beaver. Attorney Jared Modesitt is also in attendance.
- IV. **Approval of Minutes:**
 - a. The Council received Meeting Minutes from the previous meetings that took place throughout the month of September. The regular meeting took place on September 08, 2025, and there was a Special Meeting that took place on September 23, 2025. David Elkins made a motion to approve the previous minutes for the Town. Shane Smith seconded the motion. 3 Ayes.
- V. **Financial Report:**
 - a. The Deputy Clerk Treasurer provided the Financial Report. The Town Account has a total of \$656,021.50.
- VI. **Approval to Pay Voucher Summaries:**
 - a. The council received a copy of the Voucher Summaries for the month of September. Everything that is listed on the Voucher Summaries has been reviewed and approved by President, Shane Smith. David Elkins made a motion to approve the Voucher Summaries for the Town. Shane Smith seconded the motion. 3 Ayes. Jody Roach questioned Chief Bark about some of the police vehicles being tinted. However, this was not for the month of September and something that was not recent, so I am unsure where she got this information. Chief Bark assured her this was not something that happened recently.
- VII. **New Issues:**
 - a. Establishing the Town Manager Position Ordinance 10-14-2025 TM.
 - i. There were several items listed on the Ordinance that the Council requested Jared Modesitt to look over before being voted on. Therefore, this Ordinance was tabled, and a Special Meeting was set for Tuesday October 21, 2025, at 6:00 pm in the Town Hall Meeting Room. There was also an Amendment to the 2025 Salary Ordinance that was included in order to put Tommy Roberts into the Town Manager position, but since the position was tabled, this is not necessary.
 - b. An Ordinance Establishing a Town Fund 2258 Police Fines & Fees
 - i. Jared Modesitt spoke up and said that this was not applicable because there is no Ordinance Bureau that was set up. Chief Bark spoke up and said that in order for this to apply we would have to have a Magistrate, and that would have to be approved by an Ordinance. Dave Elkins made a motion to table this Ordinance until more information can be provided. Shane Smith seconded the motion. 3 Ayes.
- VIII. **Open Issues:**
 - a. New Focus Hr Invoice
 - i. The Town Council needs to get together and look over the proposed Handbook and choose what changes or adjustments need to be made in order to adopt it.

West Terre Haute
Meeting Minutes
October 14, 2025

Dave Elkins made a motion to table to New Focus Invoice. Jody Roach seconded the motion. 3 Ayes.

- IX. Shane Smith requested a motion to adjourn the Town Meeting at 6:08 pm. Dave Elkins made a motion to adjourn the meeting. Shane Smith seconded the motion. Shane Smith requested a motion to reopen the Town Meeting at 6:08 pm. Dave Elkins made a motion to reopen the Town Meeting. Shane Smith seconded the motion. 3 Ayes.
- X. **Police Department Report:**
 - a. Given by Chief Bark.
- XI. Shane Smith requested a motion to adjourn the Town Meeting at 6:09 pm. Dave Elkins made a motion to adjourn the Town Meeting. Jody Roach seconded the motion. 3 Ayes. Shane Smith requested a motion to reopen the Town Meeting. The Town Meeting was reopened at 6:10 pm.
- XII. **Street Department Report:**
 - a. Given by Street Commissioner Stephanie Stephens.
- XIII. **Adjournment:**
 - a. The Regular Meeting for the Town of West Terre Haute was adjourned at 6:13 pm.

Waterworks Meeting

- I. **Call to Order:**
 - a. Town Council President, Shane Smith, called to order the Regular Meeting for the West Terre Haute Waterworks at 6:13 pm on Tuesday October 14, 2025. The meeting took place at the Town Hall located at 500 W. National Ave in West Terre Haute Indiana.
- II. **Approval of Minutes:**
 - a. The Council received Meeting Minutes from the previous meetings that took place throughout the month of September. The regular meeting took place on September 08, 2025, and there was a Special Meeting that took place on September 23, 2025. Dave Elkins made a motion to approve the previous minutes for Waterworks. Jody Roach seconded the motion. 3 Ayes.
- III. **Approval to Pay Voucher Summaries:**
 - a. The council received a copy of the Voucher Summaries for the month of September. Everything that is listed on the Voucher Summaries has been reviewed and approved by President, Shane Smith. Dave Elkins made a motion to approve the Voucher Summaries for the waterworks. Jody Roach seconded the motion. 3 Ayes.
- IV. **Financial Report:**
 - a. The Deputy Clerk Treasurer provided the Financial Report. The Water Account has a total of \$325,541.30.
- V. **New Issues:**
 - a. Amendment to the 2025 Salary Ordinance for the Town of West Terre Haute: Resolution 2025-10-14 WS
 - i. Resolution to increase Water Operator William Eyre's wage to \$28.00 / Hour. The residents need to consider that prior to having a licensed Water Operator, there was \$2,000.00 being taken out of the water account monthly to compensate this person for their services. A licensed water operator has stopped this reoccurring charge. Dave Elkins made a motion to approve Resolution 2025-10-14 WS. Jody Roach seconded the motion. 3 Ayes.
 - b. Final Reading of Water Rate Increase Ordinance: Ordinance 10-14-2025 WRa.
 - i. This is the last reading that is necessary to adopt a water rate increase. It has been presented at the last several meetings and has been read each time. Dave Elkins

West Terre Haute
Meeting Minutes
October 14, 2025

made a motion to approve Ordinance 10-14-2025 WRa. Shane Smith seconded the motion. 2 Ayes. However, Jody Roach signed the Ordinance.

- VI. Open Issues:**
- a. There were no Open Issues listed on the agenda, but Jody Roach stated that she had requested something be tabled at a previous meeting. It is unsure which report she was looking at or referring to when she mentions the Revenue and the Expenditures for the year, but she did mention removing a position in the office. She would have to show which report she is referring to in order to better understand if the numbers are accurate. Jody mentions that she made a motion to remove one of these positions in a previous meeting, but it ended up being tabled. There was never a Resolution created to remove this position. You can not make a motion with no Ordinance to remove a position. The Council mentioned they would like this topic to be included at next month's meeting when Kevin returns.
- VII. Water Department Report:**
- a. Given by Bill Eyre.
- VIII. Adjournment:**
- a. Dave Elkins made a motion to adjourn the regular meeting for the West Terre Haute Waterworks. Jody Roach seconded the motion. 3 Ayes. The regular meeting for the West Terre Haute Waterworks was adjourned at 6:26 pm.

Wastewater Meeting

- I. Call to Order:**
- a. Town Council President, Shane Smith, called to order the Regular Meeting for the West Terre Haute Wastewater at 6:26 pm on Tuesday October 14, 2025. The meeting took place at the Town Hall located at 500 W. National Ave in West Terre Haute Indiana.
- II. Approval of Minutes:**
- a. The Council received Meeting Minutes from the previous meetings that took place throughout the month of September. The regular meeting took place on September 08, 2025, and there was a Special Meeting that took place on September 23, 2025. Dave Elkins made a motion to approve the previous minutes for Wastewater. Jody Roach seconded the motion. 3 Ayes.
- III. Financial Report:**
- a. The Deputy Clerk Treasurer provided the Financial Report. The Wastewater Account has a total of \$145,860.11.
- IV. Approval to Pay Voucher Summaries:**
- a. The council received a copy of the Voucher Summaries for the month of September. Everything that is listed on the Voucher Summaries has been reviewed and approved by President, Shane Smith. Dave Elkins made a motion to approve the Voucher Summaries. Jody Roach seconded the motion. 3 Ayes.
- V. New Issues: None**
- VI. Open Issues: None**
- VII. Wastewater Report:**
- a. Given by Bailey Parker.
- VIII. Adjournment:**
- a. Jody Roach made a motion to adjourn the regular meeting for the West Terre Haute Wastewater. Dave Elkins seconded the motion. 3 Ayes. The regular meeting for the West Terre Haute Wastewater was adjourned at 6:28 pm.

Stormwater Meeting

- I. **Call to Order:**
 - a. Town Council President, Shane Smith, called to order the Regular Meeting for the West Terre Haute Stormwater at 6:28 pm on Tuesday October 14, 2025. The meeting took place at the Town Hall located at 500 W. National Ave in West Terre Haute Indiana.
- II. **Approval of Minutes:**
 - a. The Council received Meeting Minutes from the previous meetings that took place throughout the month of September. The regular meeting took place on September 08, 2025, and there was a Special Meeting that took place on September 23, 2025. Dave Elkins made a motion to approve the previous minutes. Jody Roach seconded the motion. 3 Ayes.
- III. **Financial Report:**
 - a. The Deputy Clerk Treasurer provided the Financial Report. The Stormwater Account has a total of \$57,381.00.
- IV. **Approval to Pay Voucher Summaries:**
 - a. The council received a copy of the Voucher Summaries for the month of September. Everything that is listed on the Voucher Summaries has been reviewed and approved by President, Shane Smith. Dave Elkins made a motion to approve the Voucher Summaries. Jody Roach seconded the motion. 3 Ayes.
- V. **New Issues: None**
- VI. **Open Issues: None**
- VII. **Legal Issues:**
 - a. Jared Modesitt has been in contact with Indot about the pump station.
- VIII. **Adjournment:**
 - a. Dave Elkins made a motion to adjourn the regular meeting for the West Terre Haute Wastewater. Jody Roach seconded the motion. 3 Ayes. The regular meeting for the West Terre Haute Stormwater was adjourned at 6:30 pm.

Presented By:



Clerk - Treasurer

Approved By:

President Vacant


Jody Roach Vice President
Dave Elkins Council Member