

Town of West Terre Haute

- I. Pledge of Allegiance:** Led by Shane Smith, Town Council President.
- II. Call to Order:**
 - a. Town Council President, Shane Smith, called to order the Regular Meeting of the Town of West Terre Haute at 6:00 pm on Monday May 12, 2025. The meeting took place at the Town Hall located at 500 W. National Ave in West Terre Haute Indiana.
- III. Roll Call:**
 - a. The West Terre Haute Town Council conducted a Roll Call. Those that were in attendance were Town Council President Shane Smith, Town Council Vice President Jody Roach, and Town Council Member Chuck Stranahan. Deputy Clerk Treasurer, Kaylynn Piche, was in attendance in place of Kevin Beaver.
- IV. Approval of Minutes:**
 - a. The Council received the Meeting Minutes from the previous meeting that took place on April 14, 2025, as well as Special Meetings that took place on Thursday April 03, 2025, and Wednesday April 30, 2025. Shane Smith made a motion to approve the Meeting Minutes from the Regular Meeting for West Terre Haute as well as the Special Meetings that took place. Jody Roach seconded the motion with the understanding that it would be noted in the minutes that she requested a motion to be made to make repairs to two police vehicles that were in need of equipment. These were not included in the previous minutes. 3 Ayes.
- V. Financial Report:**
 - a. The Deputy Clerk Treasurer provided the Financial Report. The town account has a total of \$430,445.58.
- VI. Approval to Pay Vouchers:**
 - a. The council received a copy of the voucher summary for the month of April. This lists each check that has been written and includes the vendor, the check date, the check number, the amount, and the Fund that the money was taken from. It also includes a description of each purchase. Jody Roach made a motion to approve the vouchers, Chuck seconded the motion. 3 Ayes.
- VII. New Issues:**
 - a. Shane Smith presented a potential contract with Joink. Joink will start providing internet and phone services to the Town Hall, the water plant, and the wastewater plant for a lesser cost than what we are currently paying Spectrum. A copy of the contract was given to attorney Jared Modesitt for review. The contract was only presented, and nothing was voted on at this time. An employee from Joink was also in attendance and mentioned that the cost would potentially lessen but he will let us know as soon as possible.
- VIII. Open Issues: None**
- IX. Legal Issues: None**
- X. Police Department Report:**
 - a. The report was given by Sargeant Davis and will be attached to the meeting minutes.
- XI. Street Department Report:**
 - a. The report was given by street commissioner, Stephanie Stephens. She stated that she has been weed eating and mowing, cleaning Drains, patching roads and alleys when able to, and also assisting the water employees.
- XII. Adjournment:**
 - a. Jody Roach made a motion to adjourn the regular meeting for the Town of West Terre Haute. Chuck seconded the motion. 3 Ayes. The meeting was adjourned at 6:07 pm.

West Terre Haute
Meeting Minutes
May 12, 2025

Submitted by:

Kaylynn R. Piche

Kaylynn Piche
Deputy Clerk Treasurer

Approved by:

Shane R. Smith

Shane R. Smith
Town Council President

Jody A. Roach

Jody A. Roach
Town Council Vice President

Charles R. Stranahan II

Charles R. Stranahan II
Town Council Member

West Terre Haute
Meeting Minutes
May 12, 2025
Waterworks Meeting

- I. Call to Order:**
 - a. Town Council President Shane Smith, called to order the regular meeting of the West Terre Haute Waterworks at 6:07 pm on Monday May 12, 2025. The meeting took place at the Town Hall located at 500 W. National Ave in West Terre Haute Indiana.
- II. Roll Call:**
 - a. The West Terre Haute Town Council conducted a Roll Call. Those that were in attendance were Town Council President Shane Smith, Town Council Vice President Jody Roach, and Town Council Member Chuck Stranahan. Deputy Clerk Treasurer, Kaylynn Piche, was in attendance in place of Kevin Beaver.
- III. Approval of Minutes:**
 - a. The council received the meeting minutes from the previous meeting that took place on April 14, 2025. Jody Roach made a motion to approve the minutes. Chuck Stranahan seconded the motion. 3 Ayes.
- IV. Financial Report:**
 - a. The Deputy Clerk Treasurer provided the Financial Report. The water account has a total of \$287,541.66.
- V. Approval to Pay Vouchers:**
 - a. The council received a copy of the voucher summaries for the month of April. Jody Roach made a motion to approve the vouchers. Chuck Stranahan seconded the motion. 3 Ayes.
- VI. New Issues:**
 - a. West Terre Haute Pay Applications for West Terre Haute Clear Creek Welcome Center for Caldwell Tanks. The contractor amount totals \$88,920.00 and the retainage amount totals \$4,680.00. Jody Roach made a motion to create the Invoices for Caldwell Tanks and send it to Commonwealth Engineering to receive the money from the state. Chuck Stranahan seconded the motion. 3 Ayes.
 - b. Commonwealth Engineering sent Invoices 63012 & 63013 for work that was completed on the Clear Creek Welcome Center in the amount of \$7,491.33. Jody Roach made a motion to approve the invoices. We will send the invoices to the Department of Transportation, and we will receive the credit from the State then will write the checks to Commonwealth Engineering for the amount. Chuck Stranahan seconded the motion. 3 Ayes.
- VII. Open Issues:**
 - a. Shane stated that water employee Rick Huffman, has been having issues with job performance since he has returned from medical leave. Shane requested a motion be made to layoff Rick Huffman effective May 12,2025. Jody Roach made a motion. Chuck Stranahan seconded the motion. 3 Ayes.
- VIII. Legal Issues: None**
- IX. Utility Department Report:**
 - a. The report was given by Harvey Barnhart.
- X. Adjournment:**
 - a. Jody Roach made a motion to adjourn the meeting of the West Terre Haute Waterworks at 6:15 pm. Chuck Stranahan seconded the motion. 3 Ayes.

West Terre Haute
Meeting Minutes
May 12, 2025

Submitted by:

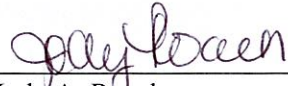


Kaylynn Piche
Deputy Clerk Treasurer

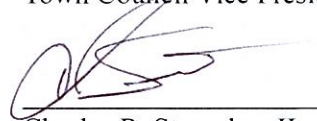
Approved by:



Shane R. Smith
Town Council President



Jody A. Roach
Town Council Vice President



Charles R. Stranahan II
Town Council Member

West Terre Haute
Meeting Minutes
May 12, 2025
Wastewater Meeting

I. Call to Order:

- a. Town Council President, Shane Smith, called to order the regular meeting of the West Terre Haute Wastewater at 6:16 pm on Monday May 12, 2025, at 6:16 pm. The meeting took place at Town Hall located at 500 W. National Ave in West Terre Haute Indiana.

II. Roll Call:

- a. The West Terre Haute Town Council conducted a Roll Call. Those that were in attendance were Town Council President Shane Smith, Town Council Vice President Jody Roach, and Town Council Member Chuck Stranahan. Deputy Clerk Treasurer, Kaylynn Piche, was in attendance in place of Kevin Beaver.

III. Approval of Minutes:

- a. The council received the meeting minutes from the previous meeting that took place on May 12, 2025. Jody Roach made a motion to approve the minutes. Chuck Stranahan seconded the motion. 3 Ayes.

IV. Financial Report:

- a. The Deputy Clerk Treasurer provided the Financial Report. The wastewater account has a total of \$212,790.19.

V. Approval to Pay Vouchers:

- a. The council received a copy of the voucher summaries for the month of April. Jody Roach was questioning charges from Old National Bank for stop payments on a check. Kaylynn explained to her that there were a couple of large checks that were lost in the mail, and it was necessary to do a stop payment because of the size of the check. New checks were reissued and were sent via certified mail. Jody Roach made a motion to accept the vouchers. Chuck Stranahan seconded the motion. 3 Ayes.

VI. New Issues:

- a. We were sent an invoice for HWC Engineering for the utility planning study. The invoice number is 2024-166-S-0000008 in the amount of \$600.00. This amount will not be paid out of pocket, but it will be submitted for approval and paid for by Iocra. Jody Roach made a motion to approve the invoice. Chuck Stranahan seconded the motion. 3 Ayes.

VII. Open Issues:

- a. None

VIII. Legal Issues:

- a. None

IX. Utility Department Report:

- a. The report was given by wastewater operator, Ed Stewart. He mentioned the importance of repairing the lift station located in Toad Hop. He also stated that the Terre Haute Wastewater Plant will offer any training needed to Bailey Parker at an hourly rate. This training will only be as needed.

X. Adjournment:

- a. Jody Roach made a motion to adjourn the meeting of West Terre Haute Wastewater at 6:25 pm. Chuck Stranahan seconded the motion. 3 Ayes.

West Terre Haute
Meeting Minutes
May 12, 2025

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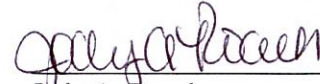


Kaylynn Piche
Deputy Clerk Treasurer


Approved by:



Shane R. Smith
Town Council President



Jody A. Roach
Town Council Vice President



Charles R. Stranahan II
Town Council Member

West Terre Haute
Meeting Minutes
May 12, 2025

Stormwater Meeting

- I. Call to Order:**
 - a. Town Council President, Shane Smith, called to order the regular meeting of West Terre Haute Stormwater at 6:20 pm on Monday May 12, 2025. The meeting took place at Town Hall located at 500 W. National Ave in West Terre Haute Indiana.
- II. Roll Call:**
 - a. The West Terre Haute Town Council conducted a Roll Call. Those that were in attendance were Town Council President Shane Smith, Town Council Vice President Jody Roach, and Town Council Member Chuck Stranahan. Deputy Clerk Treasurer, Kaylynn Piche, was in attendance in place of Kevin Beaver.
- III. Approval of Minutes:**
 - a. The council received the meeting minutes from the previous meeting that took place on April 14, 2025. Jody Roach made a motion to approve the minutes. Chuck Stranahan seconded the motion. 3 Ayes.
- IV. Financial Report:**
 - a. The Financial Report was given by the Deputy Clerk Treasurer. The stormwater account has a total of \$44,939.41.
- V. Approval to Pay Vouchers:**
 - a. The council received copies of the voucher summaries for the month of April. Jody Roach made a motion to approve the vouchers. Chuck Stranahan seconded the motion. 3 Ayes.
- VI. New Issues:**
 - a. None
- VII. Open Issues:**
 - a. None
- VIII. Legal Issues:**
 - a. None
- IX. Utility Department Report:**
 - a. The report was included Stephanie Stephen's report.
- X. Adjournment:**
 - a. Jody Roach made a motion to adjourn the West Terre Haute Stormwater meeting at 6:27 pm. Chuck Stranahan seconded the motion. 3 Ayes.

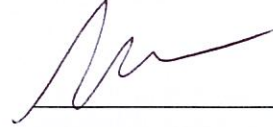
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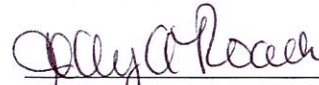


Kaylynn Piche
Deputy Clerk Treasurer

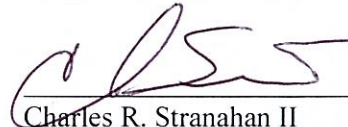
Approved by:



Shane R. Smith
Town Council President



Jody A. Roach
Town Council Vice President



Charles R. Stranahan II
Town Council Member