

Town of West Terre Haute

- I. **Pledge of Allegiance:** Led by Shane Smith, Town Council President.
- II. **Call to Order:**
 - a. Town Council President, Shane Smith, called to order the Regular Meeting of the Town of West Terre Haute at 6:00 pm on Monday August 11, 2025. The meeting took place at the Town Hall located at 500 W. National Ave. in West Terre Haute Indiana.
- III. **Roll Call:**
 - a. The West Terre Haute Town Council conducted a Roll Call. Those that were in attendance are Town Council President Shane Smith, Town Council Vice President, Jody Roach, Town Council Member David Elkins, Clerk Treasurer Kevin Beaver, and attorney Jared Modesitt. Shane Smith introduced David Elkins as the new West Terre Haute Town Council Member after the retirement of Chuck Stranahan.
- IV. **Approval of Minutes:**
 - a. The Council received Meeting Minutes from the previous meetings that took place throughout the month of July. Jody Roach requested an amendment of the previous Town Council Meeting Minutes because she claims that the Ap Voucher Summary copies were not in her mailbox on Friday afternoon prior to the meeting. Jody Roach also mentioned that she requested the Vouchers be present at the previous Town Council Meeting and claimed that they were not, which was the reason for the Special Meeting that happened in July as well. Shane Smith made a motion to accept the Town Meeting Minutes with the amendment that Jody Roach had requested pertaining to the Ap Voucher Summaries as well as the actual Vouchers which include the invoice that was paid. However, looking back the July 14, 2025, Meeting Minutes, it is included that Jody Roach stated that they were going to table the Vouchers and abstain and that is when the Special Meeting was set. David Elkins seconded the motion. 3 Ayes.
 - b. Jody Roach made a motion to approve July 17, 2025, Special Meeting Minutes. David Elkins seconded the motion. 3 Ayes.
- V. **Financial Report:**
 - a. The Clerk Treasurer provided the Financial Report. The Town Account has a total of \$783,517.56.
- VI. **Approval to Pay Voucher Summaries:**
 - a. The council received a copy of the Voucher Summaries for the month of July. Jody Roach claims that the Town Council had only approved a small number of invoices that were presented at the Regular Town Council Meeting. However, the Special Meeting that took place on July 17, 2025, included invoices from the month of June as well as some of July. All of the vouchers that are included on the summary sheet were signed at the Special Meeting by Jody Roach or Shane Smith and the remainder of them were signed by Shane Smith in the office. Jody Roach made a motion to approve the vouchers that had been approved and signed, which would be all of them for the month of July. David Elkins seconded the motion. 3 Ayes.
- VII. **New Issues:**
 - a. Trudy Selvia- She presented herself to the Council stating that her mother had vehicles that were towed from her property. She stated that she was upset because of how long it took her to get a copy of the ordinance that she requested pertaining to the Town's ability to tow a vehicle. She was curious how the residents of West Terre Haute are able to abide by ordinances if they do not have the ordinances readily available for viewing at Town Hall. According to the ordinance if there is a junk or abandoned vehicle located on private property there are a number of things that are required; a tag on the vehicle and a Notice written to the property owner, which is not something that they ever received.

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Again, Trudy expressed her concern with the availability of the ordinances and the Council agreed that this should not be an issue and each ordinance should be available in a timely manner to all residents requesting one. Clerk Treasurer, Kevin Beaver, went on to say that he is in the process of organizing all of the ordinances as well as ensuring that they will be uploaded to the town website. Trudy requested that the vehicles be returned to the property.

- b. Another audience member questioned when the Ordinances would be available for viewing. Kevin Beaver reiterated to her that he was in the process of categorizing and organizing.

VIII. Open Issues: None

IX. Police Department Report: Given by Sergeant Greg Davis.

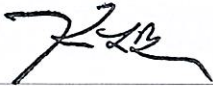
X. Street Department Report: Given by Street Commissioner Stephanie Stephens.

- a. Stephanie expressed her concerns about the condition of the Pumphouse located at Burger King and the severity of it. Audience Member Gary Couch offered to get the State Senator involved with this issue.

XI. Adjournment:

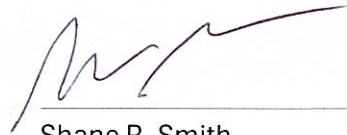
- a. Jody Roach made a motion to adjourn the regular meeting for the Town of West Terre Haute. David Elkins seconded the motion. 3 Ayes. The Regular Meeting for the Town of West Terre Haute was adjourned at 6:20 pm.

Submitted by:



Kevin L. Beaver
Clerk Treasurer

Approved by:



Shane R. Smith
Town Council President

~~Abstain~~

Jody A. Roach
Town Council Vice President



David L. Elkins Jr.
Town Council Member

Waterworks Meeting:

I. Call to Order:

- a. Town Council President, Shane Smith, called to order the Regular Meeting of the West Terre Haute Waterworks at 6:21 pm on Monday August 11, 2025. The meeting took place at the Town Hall located at 500 W. National Ave. in West Terre Haute Indiana.

II. Approval of Minutes:

- a. The Council received Meeting Minutes for all meetings that took place throughout the month of July. Jody Roach made a motion to approve the minutes. David Elkins seconded the motion. 3 Ayes.

III. Financial Report:

- b. The Clerk Treasurer provided the Financial Report. The Water Account has a total of \$219,528.44.

IV. Approval to Pay Voucher Summaries:

- a. The council received a copy of the Voucher Summaries for the month of July. Jody Roach claims that the Town Council had only approved a small number of invoices that were presented at the Regular Town Council Meeting. However, the Special Meeting that took place on July 17, 2025, included invoices from the month of June as well as some of July. All of the vouchers that are included on the summary sheet were signed at the Special Meeting by Jody Roach or Shane Smith and the remainder of them were signed by Shane Smith in the office. Jody Roach made a motion to approve the vouchers that had been approved and signed, which would be all of them for the month of July. David Elkins seconded the motion. 3 Ayes.

V. New Issues:

- a. Shane Smith read the Water Rate Increase Ordinance and addressed the increase that should be going into effect in October of 2025. He explained the reasoning for the water rate increase including the cost of supplies needed to stay in compliance with state rules and regulations. Jared Modesitt stated that a water rate increase was needed in order to meet the compliance standards that are required with our Rural Development loan, as well as if we were to pursue any other Grants later on.
- b. Shane Smith stated that William J. Eyre has started as the new Water Operator for the Town of West Terre Haute. An audience member questioned why we are increasing water rates if we no longer have to pay for an individual water operator. He was told that even with the employment of the Water Operator, the rates will still need to be increased. The Town will now have the ability to do things that were previously being outsourced.

VI. Open Issues: None

VII. Utility Department Report:

- a. Bill Eyre was unable to attend the meeting because of a water emergency and did not give Harvey any notes for the meeting.

VIII. Adjournment:

- a. Jody Roach made a motion to adjourn the regular meeting for the West Terre Haute Waterworks. David Elkins seconded the motion. 3 Ayes. The Regular Meeting for the West Terre Haute Waterworks was adjourned at 6:45 pm.

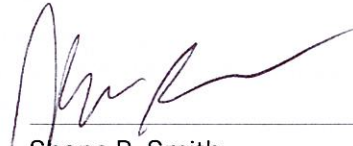
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Submitted by:



Kevin L. Beaver
Clerk Treasurer

Approved by:



Shane R. Smith
Town Council President

Abstain

Jody A. Roach
Town Council Vice President



David L. Elkins Jr.
Town Council Member

Wastewater Meeting

I. Call to Order:

- a. Town Council President, Shane Smith, called to order the Regular Meeting of the West Terre Haute Wastewater at 6:45 pm on Monday August 11, 2025. The meeting took place at the Town Hall located at 500 W. National Ave. in West Terre Haute Indiana.

II. Approval of Minutes:

- a. The Council received Meeting Minutes for all meetings that took place throughout the month of July. Jody Roach made a motion to approve the minutes. David Elkins seconded the motion. 3 Ayes.

III. Financial Report:

- c. The Clerk Treasurer provided the Financial Report. The Wastewater Account has a total of \$166,970.32.

IV. Approval to Pay Voucher Summaries:

- a. The council received a copy of the Voucher Summaries for the month of July. Jody Roach claims that the Town Council had only approved a small number of invoices that were presented at the Regular Town Council Meeting. However, the Special Meeting that took place on July 17, 2025, included invoices from the month of June as well as some of July. All of the vouchers that are included on the summary sheet were signed at the Special Meeting by Jody Roach or Shane Smith and the remainder of them were signed by Shane Smith in the office. Jody Roach made a motion to approve the vouchers that had been approved and signed, which would be all of them for the month of July. David Elkins seconded the motion. 3 Ayes.

V. New Issues:

- a. Terre Haute Wastewater Operator Ed Stewart, along with several other Terre Haute Wastewater employees will be assisting the West Terre Haute Wastewater employees with the cleanup and proper training of the Wastewater plant.
 - i. Kevin requested that Ed Stewart attend a meeting with Kleinpeter Financial Group, who is conducting the Wastewater rate study, in order to inform him of the current state of the wastewater plant and the end goal as well as what is needed in order to achieve that goal. Ed agreed to the meeting.
 - ii. Ed expressed to the audience the cost of all materials and supplies and how much it has increased since 2018.

VI. Open Issues:

- a. Jody Roach made a motion to pay the HWC Engineering Invoice 11 in the amount of \$10,876.00. However, the Town does not have to pay the invoice, it just needed to be approved at the meeting and sent back to HWC Engineering. The invoice was not paid. David Elkins seconded the motion. 3 Ayes.
- b. Jody Roach stated to the audience that she was going to be preparing a letter to inform residents of her the Council's intention to start giving responsibility of the grinder pumps to the property owners. She explained the reason for this is because of the negligence of the owners causing the pumps needing to be replaced.

VII. Utility Department Report:

- a. Given by Wastewater Operator Ed Stewart.

VIII. Adjournment:

- a. Jody Roach made a motion to adjourn the regular meeting for the West Terre Haute Waterworks. David Elkins seconded the motion. 3 Ayes. The Regular Meeting for the West Terre Haute Wastewater was adjourned at 6:55 pm.

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Submitted by:



Kevin L. Beaver
Clerk Treasurer

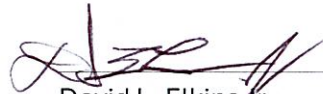
Approved by:



Shane R. Smith
Town Council President

Abstain

Jody A. Roach
Town Council Vice President



David L. Elkins Jr.
Town Council Member

Stormwater Meeting

- I. Call to Order:**
 - a. Town Council President, Shane Smith, called to order the Regular Meeting of the West Terre Haute Stormwater at 6:56 pm on Monday August 11, 2025. The meeting took place at the Town Hall located at 500 W. National Ave. in West Terre Haute Indiana.
- II. Approval of Minutes:**
 - a. The Council received Meeting Minutes for all meetings that took place throughout the month of July. Jody Roach made a motion to approve the minutes. David Elkins seconded the motion. 3 Ayes.
- III. Financial Report:**
 - b. The Clerk Treasurer provided the Financial Report. The Stormwater Account has a total of \$44,488.38.
- IV. Approval to Pay Voucher Summaries:**
 - a. The council received a copy of the Voucher Summaries for the month of July. Jody Roach claims that the Town Council had only approved a small number of invoices that were presented at the Regular Town Council Meeting. However, the Special Meeting that took place on July 17, 2025, included invoices from the month of June as well as some of July. All of the vouchers that are included on the summary sheet were signed at the Special Meeting by Jody Roach or Shane Smith and the remainder of them were signed by Shane Smith in the office. Jody Roach made a motion to approve the vouchers that had been approved and signed, which would be all of them for the month of July. David Elkins seconded the motion. 3 Ayes.
- V. New Issues:** None
- VI. Open Issues:** None
- VII. Utility Department Report:** None
- VIII. Adjournment:**
 - a. Jody Roach made a motion to adjourn the regular meeting for the West Terre Haute Waterworks. David Elkins seconded the motion. 3 Ayes. The Regular Meeting for the West Terre Haute Stormwater was adjourned at 6:58 pm.

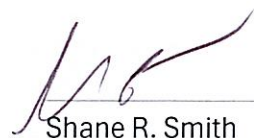
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Kevin L. Beaver
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Approved by:



Shane R. Smith
Town Council President

Abstain

Jody A. Roach
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