

*West Terre Haute Meeting Minutes*

*December 9, 2024*

**Town of West Terre Haute**

- I. Pledge of Allegiance:** Led by Chuck Stranahan, Town Council President.
- II. Call to Order:**
  - a. Town Council President, Chuck Stranahan, called to order the regular meeting of the Town of West Terre Haute at 6:01 p.m. on Monday, December 9, 2024. The meeting is taking place at Town Hall located at 500 W. National Ave.
- III. Roll Call:**
  - a. The West Terre Haute Town Council conducted a Roll Call. All Town Council members were present. Chuck Stranahan as Town Council President. Shane Smith as Town Council Vice President. Jody Roach as Town Council member. Kevin Beaver was also present as the Town of West Terre Haute Clerk Treasurer.
- IV. Approval of Minutes:**
  - a. The Council approved the previous Special Meeting minutes.
  - b. The Council received meeting minutes from the previous month's meeting in their mailbox prior to the meeting. The motion was made to accept the meeting minutes from the previous Town Council regular meeting. 3 Ayes.
- V. Approval to pay bills:**
  - a. The Council members received a copy of the bills for the Town. The motion was made to pay the Vouchers. Jody Roach, Town Council member, had several questions regarding some of the vouchers. Shane & Chuck made the motion to pay all the bills that were presented to the Town Council. 2 Ayes.
- VI. Financial Report:**
  - a. The Financial Report was given to the Council and was presented by Clerk Treasurer.
  - b. Town Account \$379,622.51
- VII. New Issues (General/Police):**
  - a. Presented new ordinance stating that the Clerk/Treasurer is directed to pay all reoccurring bills to avoid late payments and other penalties that may accrue. All other bills will require Council approval at their regular monthly meeting. #12-9-2024-1
  - b. Rezoning of 420 W. National Ave and 110N. 9<sup>th</sup> Street was approved. Shane made the motion to approve the rezoning and Jody 2<sup>nd</sup> the motion 3 Ayes.
  - c. Motion to approve Pay Application #5, Pay Application #6 and pay Division A: Dashiell Contracting Payment \$99,022.82 and Retainage \$ 21,724.00. Shane made the motion to pay Dashiell Contracting and Jody 2<sup>nd</sup>, 3 Ayes.
  - d. Motion to approve Division B: Caldwell Tanks Payment \$ 412,756.00 and Retainage \$21,724.00. Shane made a motion to Caldwell Tanks and Jody 2<sup>nd</sup>. 3 Ayes
  - e. Presentation of Additional Appropriations that need added.
- VIII. Open Issues (General/Police):**
  - IX.** All meeting minutes that needed to be signed at the previous meeting were presented for signatures. Special Meeting: November 7, 2024, October 28, 2024, October 24, 2024 and October 22, 2024. Additionally, Regular Council Meeting October 15, 2024, was also presented for signatures.

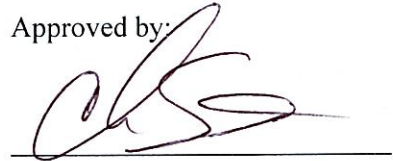
- X. Legal Issues (Jared Modesitt): Not Present for meeting
- XI. Police Department Report (Bill Bark): See attached report.
- XII. Street Department Report (Stephanie Stephens): See attached report.
- XIII. Water Department Report (Collin Utley): See attached report.
- XIV. Wastewater Department Report (Collin Utley): See attached report.
- XV. Stormwater Report
- XVI. Adjournment:
  - a. Jody Roach made the motion to adjourn the meeting at 6:16 pm. Shane Smith seconded the motion. 3 Ayes.

Submitted by:



Kevin Beaver  
Clerk/Treasurer

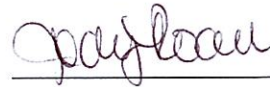
Approved by:



Charles R. Stranahan II  
Town Council President



Shane Smith  
Town Council Vice President



Jody Roach  
Town Council Member

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*December 9, 2024*

**Water Works**

- I. Call to Order:**
  - a. Town Council President Chuck Stranahan called to order the regular meeting of the West Terre Haute Water Works at 6:16 p.m. on Monday December 9, 2024 in the West Terre Haute Town Hall.
- II. Roll Call:**
  - a. Chuck Stranahan, Shane Smith, Jody Roach & Lisa McCalister were all present for the meeting.
- III. Approval of Minutes:**
  - a. The Council members received meeting minutes from the previous month's meeting in their mailbox prior to the meeting. Jody Roach made a motion to approve the minutes. 3 Ayes.
- IV. Approval to pay bills:**
  - a. The Council members received a copy of the bills for the Water Account. Shane made the motion to pay the bills. Chuck Stranahan agreed. Jody Roach abstained. 2 Ayes.
- V. Financial Report:** Updated Balance for the Water Account - \$437,470.85.
- VI. New Issues:**
  - a. Chuck made the motion to pay the Vouchers presented by the Clerk/Treasurer Shane Smith and Jody Roach agreed. 3 Ayes.
- VII. Open Issues:** none presented
- VIII. Legal Issues (Jared Modesitt):** Not Present for meeting
- IX. Water/Utility Department Report (Collin Utley):** See Attached Report.
- X. Adjournment:**
  - a. Jody Roach made a motion to adjourn the meeting for the Water Works. Shane Smith seconded the motion. The meeting was adjourned at 7:21 pm. 3 Ayes.

Submitted by:

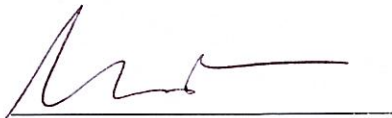


Kevin Beaver  
Clerk/Treasurer

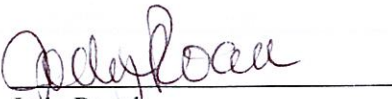
Approved by:



Charles R. Stranahan II  
Town Council President



Shane Smith  
Town Council Vice President



Jody Roach  
Town Council Member



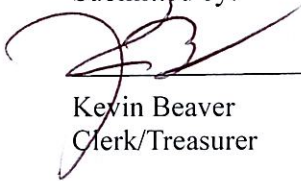
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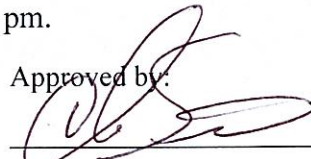
**Wastewater**

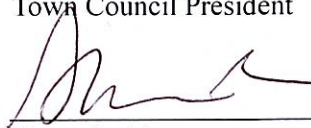
- I. **Call to Order:**
  - a. Town Council President Chuck Stranahan called to order the regular meeting of West Terre Haute Wastewater at 7:21 pm on Monday December 9, 2024
- II. **Roll Call:**
  - a. Chuck Stranahan, Shane Smith, Jody Roach & Lisa McCalister were all present for the meeting.
- III. **Approval of Minutes:**
  - a. The Council members received meeting minutes from the previous month's meeting in their mailbox prior to the meeting. Jody Roach made a motion to approve the minutes. Shane Smith seconded the motion. 3 Ayes.
- IV. **Approval to pay the bills:**
  - a. The Council members received a copy of the bills for the Wastewater Account from the previous month. Shane made the motion to approve the voucher & Jody seconded the motion. 3 Ayes.
- V. **Financial Report:** Updated Balance - \$170,473.16.
- VI. **New Issues:** None
- VII. **Open Issues:** None
- VIII. **Legal Issues (Jared Modesitt):** Not present for the meeting
- IX. **Wastewater Report (Collin Utley):** See Attached Report.
- X. **Adjournment:**
  - a. Jody Roach made a motion to adjourn the meeting. Shane Smith seconded the motion. 3 Ayes. The meeting was adjourned at 7:24 pm.

Submitted by:

  
Kevin Beaver  
Clerk/Treasurer

Approved by:

  
Charles R. Stranahan II  
Town Council President

  
Shane Smith  
Town Council Vice President

  
Jody Roach  
Town Council Member

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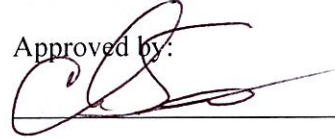
**Stormwater**

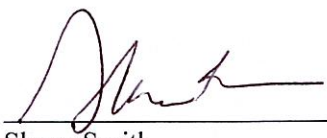
- I. Call to Order:**
  - a. Town Council President Chuck Stranahan called to order the regular meeting of West Terre Haute Stormwater at 7:24 pm on Monday December 9, 2024
- II. Roll Call:**
  - a. Chuck Stranahan, Shane Smith, Jody Roach & Lisa McCalister were all present for the meeting.
- III. Approval of Minutes:**
  - a. The Council members received meeting minutes from the previous month's meeting in their mailbox prior to the meeting. Jody Roach made a motion to approve the minutes. Shane Smith seconded the motion. 3 Ayes.
- IV. Approval to pay the bills:**
  - a. The Council members received a copy of the bills for the Stormwater Account from the previous month. Shane made the motion to approve the bills & Jody seconded the motion. 3 Ayes.
- V. Financial Report: Updated Balance Provided.**
- VI. New Issues** None
- VII. Open Issues:** None
- VIII. Legal Issues (Jared Modesitt):** Not present for the meeting
- IX. Adjournment:**
  - a. **Shane smith made a motion to adjourn the meeting for Stormwater. Jody Roach seconded the motion. 3 Ayes. The meeting was adjourned at 7:26 pm.**

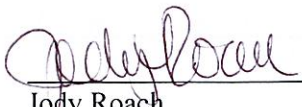
Submitted by:

  
\_\_\_\_\_  
Kevin Beaver  
Clerk/Treasurer

Approved by:

  
\_\_\_\_\_  
Charles R. Stranahan II  
Town Council President

  
\_\_\_\_\_  
Shane Smith  
Town Council Vice President

  
\_\_\_\_\_  
Jody Roach  
Town Council Member